

**POCONO MOUNTAIN SCHOOL DISTRICT**  
*Educational Trip Approval Request*

School \_\_\_\_\_ Grade \_\_\_\_\_ Homeroom \_\_\_\_\_

Permission is requested for \_\_\_\_\_ to participate in the educational trip described below. This request is made pursuant to Board Policy on Educational Trips published on the back of the application (Policy #204).

Trip dates: \_\_\_\_\_ through \_\_\_\_\_. Total number of school days missed: \_\_\_\_\_

Trip destination: \_\_\_\_\_ Description of the educational value of the trip (use additional pages if necessary, along with documentation substantiating the trip's value:

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List all siblings in district that are also applying for trip approval:

NAME	BUILDING	GRADE

I have read the educational trip policy and believe that the trip described above meets the requirements of this policy. In addition, my child will complete all the requirements as pre- scribed.

\_\_\_\_\_  
Signature of Parent(s)/Guardian(s)

\_\_\_\_\_  
Date

FOR OFFICE USE ONLY:

DAYS ABSENT \_ \_\_\_\_\_ DAYS TARDY \_ \_\_\_\_\_

The above student has applied for permission to take an educational trip. Please complete the recommendation below.

TEACHER NAME	RECOMMEND	NOT RECOMMEND	COMMENT
	(Circle One)		
_____	YES	NO	_____
_____	YES	NO	_____
_____	YES	NO	_____
_____	YES	NO	_____
_____	YES	NO	_____

PRINCIPAL'S DECISION    YES    NO

Principal's Signature \_\_\_\_\_